

**St Mary's Catholic Primary School,  
High Road, Kells, Whitehaven, CA28 9PG  
Tel: 01946 66356**

## **Janitor**

**Required for 4<sup>th</sup> January 2021**

OP5 £19,698 per annum pro rata

St. Mary's Catholic Primary School requires a Part Time Janitor to join the school team to help look after the school building and grounds.

The post is a Fixed Term Contract until 31st August 2021 (with the possibility to extend this, depending on budget) The contract is for 10 hours per week for 38 weeks per year. The role is mainly term time but with flexibility needed to work over some holiday periods.

We are looking for a conscientious team worker, who is a reliable, cheerful and adaptable individual, with DIY skills who can undertake a variety of site supervision and general maintenance duties both within the school building and around the school grounds.

We will provide you with suitable training and induction as well as copies of school policies, including safeguarding and child protection. We can offer a great working environment with friendly staff, parents and children.

Please send a short covering letter of application stating why you are suitable for this post as well as the Catholic Education Service application form. Further details, including application forms, job description and person specification are available on our school website <http://www.kells-stmarys.cumbria.sch.uk>

Closing Date: Midday on Friday, 4<sup>th</sup> December 2020.

Interviews: Thursday 10<sup>th</sup> December 2020

Due to Covid-19 and the current Lockdown, we may hold interviews online. This will preferably be undertaken using Zoom or the Microsoft Teams software which is currently free for new users. However, if there are any issues with accessing this technology we are happy to discuss alternative arrangements prior to the interviews.

School is committed to safeguarding and promoting the welfare of children and young people. We expect all staff and volunteers to share this commitment. The successful candidate will be subject to an Enhanced Disclosure and Barring Service (DBS) check along with their relevant employment checks and workplace health assessment.